

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting October 11, 2023

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Madison Martin, Brenda Miller, and Serena Morrow

Staff/Visitors Present: Michelle Bingham, Keri Cunha, Alex Evans, Angelina Guizar, Aaron Heinz, John Ithurburn, Daniel (Yulianna) Jaime, Alissa Maas, Vicki Markss, Tina Maxwell, Sabrina Myers, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Madison Martin called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and led the Pledge of Allegiance.

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

3.1 Report on Hiring Events

CCOE Director of Human Resources Sabrina Myers presented her report on the recent on-the-spot hiring event including an accounting of all positions, and she reported on upcoming hiring event opportunities. Discussion was held on recruitment and marketing.

Tina Maxwell drew the Board's attention to a non-substantive edit on the September 13, 2023, Regular Board Meeting Minutes, changing 9.1 to Approve Minutes of the August 9, 2023, Regular Board Meeting, which is on the Consent Agenda for approval.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Michelle Bingham reported on a recent graduate from the Colusa County Adult School. Michelle introduced the graduate, presented her with a diploma, and asked her to share with the Board her future plans.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as a SARB Hearing held in the Board of Supervisors Chambers; a meeting with Glenn COE Superintendent Ryan Bentz and External Affairs Manager at Sites Project Authority Kevin Spesert to discuss training of

trades relating to the Sites Reservoir; a Sites Reservoir community meeting in Maxwell; Williams Settlement Act facilities inspection visits of districts and COE sites that will result in annual reports presented to all districts, the Board of Supervisors, and CBOE; CCOE Staff Photo sessions; a meeting of the Adult Education Consortium Executive Committee; and beginning negotiations with ECCOE and completed terms with the CCESP group saying that any agreements will be shared with the Board during the November meeting. Michael provided a legislative update on the following:

- Veto of AB 1699, K–14 classified employees: part-time or full-time vacancies and public postings
- Passage of AB 579, zero-emission school buses by 2035
- Passage of SB 274, prohibition of suspension/expulsion in grades 6-12 for willful defiance

6.1.2 Superintendents Council – September Meeting

Michael West reported that the Superintendents Council September meeting began with a presentation by John Ithurnburn on LCAP changes and a legislative update on AB 1078 designed to counteract book banning in California schools. Michael said that during the meeting the Superintendents heard a report on the Alternative Pathways Diploma that will be based upon an assessment for qualified students. Discussion was held on the intent of the diploma, classes leading up to the diploma, and FAPE. Michael said that the Superintendents also discussed behavioral and mental health, the Golden Handshake option that during the current staffing climate was deemed not to be a benefit to districts, and a presentation by Lorilee Niesen, Assistant Superintendent of Adult and Career Education at Sutter County Superintendent of Schools on a grant for a medical services pathway for adults in Colusa County. The grant will provide college classes offered to high school seniors, held at the Education Village, with three districts committed to make room in their schedule for these courses, and will offer a CNA certification upon completion. Michael added that the Thanksgiving Basket Brigade event will provide dinners to qualified families the week before Thanksgiving, and he spoke about the great job of Sabrina Myers' coordination of the beginning of CCOE's Colusa County Substitute Consortium (CCSC).

6.2 Administrative Services – Aaron Heinz

The Board did not have any questions or comments about Aaron Heinz's October 2023 Administrative Services written report.

6.3 Student Services – Chuck Wayman

The Board did not have any questions or comments about Chuck Wayman's October 2023 Student Services written report.

6.4 Technology Services – Alex Evans

Alex Evans answered the Board's questions regarding his October 2023 Technology Services written report, about whether CCOE is hooked into the emergency broadcast system, saying that system only broadcasts to cell phones and that the alert was heard on CCOE cell phones.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

Madison Martin reported that she received Michael West's response to the Colusa County Grand Jury Report.

8.0 PUBLIC INPUT – Items on the agenda

No public input.

9.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Serena Morrow/Moved, Brenda Miller/Seconded, to approve with the correction noted under agenda item 3.0, the following Consent Agenda items and the motion carried four ayes, one abstain (Cristy Edwards):

9.1 Approve Minutes of the September 6, 2023, Special Board Meeting

9.2 Approve Minutes of the September 13, 2023, Public Hearing

9.3 Approve Minutes of the September 13, 2023, Regular Board Meeting

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No report.

10.2 Facilities Update (standing item)

Michael West encouraged the Board to visit the Village and see the inviting landscape, and he thanked John Ithurnburn and Farm to School Lab Coordinator Elizabeth Herzog for their fine work and for Elizabeth's cooperative efforts to involve students at the Education Village with the raised beds, green house, and California trees and shrubs. Discussion was held on the improvements and the need for signage.

10.3 LCAP Update (standing item)

Educational Services Assistant Superintendent John Ithurnburn reported that CCOE and all districts' LCAPs are in, and all are good.

10.4 Universal Prekindergarten (standing item)

Children's Services Director Vicki Markss reported that she had nothing new to report on UPK activities. Discussion was held on enrollment (low, due to lack of staffing, but steady), and on alternative payment programs (a state program that places children in centers and in private pay homes).

10.5 Review Board Liaison Assignments and Consider Adding CCBE Voting Representative as a Board President or Designee Assignment

Serena Morrow reported that at the CCBE Annual Conference she and Madison Martin participated in an activity, during which they developed a list of liaisons assignments revision ideas that Serena shared with the Board. She added that this item was originally brought to the October Board meeting, but that the item was tabled to the September meeting so that all Trustees could participate in the discussion.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried unanimously to accept the Board Liaison Assignments template with Serena Morrow and Madison Martin's recommended revisions (including the addition of a CCBE Voting Representative as a Board President or Designee). Discussion was held on Representatives to District Boards of Trustees.

11.0 NEW BUSINESS.

11.1 Approve 2022-23 Unaudited Actuals

Angelina Guizar presented the 2022-23 Unaudited Actuals Report and provided a review of Form 01 Unrestricted and Restricted Expenditures. Angelina drew the Board's attention to the Net Increase (Decrease) in Fund Balance that indicated a surplus greater than \$135,000 from the estimated actuals that had projected a \$12,000 deficit. The increase changes the 2023-24 beginning balance from the projected \$5.3 million to over \$5.4 million. Aaron Heinz commented on the less than 1% difference from the estimated \$17 million budget, which he said was because of the Business Office staff, and especially Angelina's, work on the budget. Discussion was held on the conservative nature of CCOE's budget, and the difference between the estimated deficit and the actual surplus, which Aaron said was because CCOE did not purchase the building that was included in the estimated actuals.

Cristy Edwards/Moved, Serena Morrow/Seconded, and the motion carried unanimously to approve the 2022-23 Unaudited Actuals.

11.2 Approve Board Resolution No. 23/24-02 Gann Limits

Aaron Heinz reported on the history of the annual Gann Limits Resolution.

Serena Morrow/Moved, Ed Conrado/Seconded, and the motion carried unanimously to approve Board Resolution No. 23/24-02 Gann Limits.

11.3 CCOE Response to the 2022-23 Colusa County Grand Jury Report

Michael West presented CCOE's response to the 2022-23 Colusa County Grand Jury Report and spoke to the Grand Jury's fact-finding process. Discussion was held on the response being a succinct and factual document, on the perception of our staff because of the report, and condensing the response for a press release.

12.0 CLOSED SESSION

12.1 Consideration of Property Purchase

13.0 ADVANCED PLANNING

13.1 Items to be Considered for the Next Board Meeting

No items added.

13.2 Next Regular Board Meeting

November 8, 2023, 4:00 p.m.

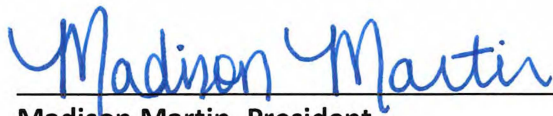
345 5th Street, Colusa, Large Conference Room

14.0 ADJOURNMENT

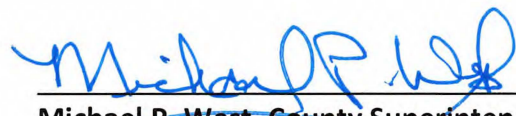
The meeting adjourned at 5:36 p.m.

Adopted and Entered

Respectfully Submitted



Madison Martin, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
CBOE	Colusa County Board of Education
CCBE	California County Boards of Education
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCSC	CCOE's Colusa County Substitute Consortium
CNA	Certified Nursing Assistant
COE	County Office of Education
ECCOE	Educators of Colusa County Office of Education
FAPE	A Free Appropriate Public Education, rights that are given in the Federal Individuals with Disabilities Education Act (IDEA)
LCAP	Local Control and Accountability Plan
SARB	School Attendance Review Board
SB	Senate Bill
UPK	Universal Prekindergarten